

**NEW CONSTRUCTION
TEMPORARY SERVICE**

Make sure all paper work in the same name.

CUSTOMER:

- 1) **Acquire 911 Address by calling Carter County Emergency Communication District at 423-543-0911.**

- 2) Notifies the Engineering Department at the Elizabethton Electrical Department of intent to set temporary service pole with:
 - Name (that will be on the account)
 - Phone numbers were customer can be reached.
 - 911 Address
 - Will Permanent Service be overhead or underground service.

Field Engineer will go to the site and spot where the customer is to install pole for temporary service. At this time field engineer will determine if additional poles need to be set. If additional poles need to be set there will be a charge for each pole.

- 3) Septic Permit:
 - Purchase your septic permit at the Carter County Health Department at 403 East "G" Street, Elizabethton. (423-543-2521).
 - Septic permit for Unicoi Co. can be purchased at Unicoi Co. Health Dept.101 Okolona Drive Erwin, **TN** 37650-2167
 - Septic permit for Sullivan Co. can be purchased at 3411 Hwy. 126. Blountville, **TN** 37617

Carter County Planning Commission Office must see yellow copy of Septic permit before a wiring permit can be issued.

- 4) Acquire Electrical Wiring Permit.
 - City of Elizabethton: **Must have 911 Address**
 - Purchase Electrical Wiring Permit at City Hall at 136 South Sycamore Street, at the City Electrical Inspectors Office. (423-547-6234)

 - Carter County: **Must have 911 Address & Septic Permit**
 - Purchase Electrical Wiring Permit at the Carter County Planning Commission Office (423-542-1834) between 8:00 A.M. & 11:00 A.M. Office is located behind Carter County Court House in White Building.
 - City of Johnson City: A small portion of our Service area is within the City of Johnson City mostly in the South Roan Street area, if this is your service location you will purchase your Electrical Wiring Permit at the City Hall Building at 601 E. Main Street Johnson City Tenn. 37601

- 5) Pay Deposit:
 - Establish an account by paying deposit and service connection fee with Customer Service at City Hall at 136 South Sycamore Street, Elizabethton. (423-547-6200).
 - Credit check will be performed to determine the amount of Deposit
 - Two ID's – Social Security Card and one picture ID
 - Customer must show proof of ownership of property or lease agreement lease agreement from Landlord.

When pole is set in place and wiring has been completed Customer shall then:

- 6) Contact Electric Inspector for an inspection, **have copy of permit ready they need information off permit.**

City Residents – City Electrical Inspector is located at City Hall at 423-547-6234.

Johnson City Residents- State Inspector for Johnson City - 423-282-6742

County Residents – State Inspector is at the Electrical Department on Monday and Wednesday between 8:00 AM & 9:00 AM at 423-547-8646 or 423-547-8601.

DO NOT LEAVE MESSAGE; PLEASE KEEP TRYING TO REACH INSPECTOR.