

## MANUFACTURED HOMES

Modular Homes, Double Wide and Single Wide Mobile Homes  
Make sure all paper work is in the same name.

### CUSTOMER:

- 1) Need 911 Address  
Acquire 911 address by calling Carter County Emergency Communication District at 423-543-0911.
- 2) Notifies Elizabethton Electrical Department, Engineering Department (423-547-8660) of need for Service to Manufactured Home.  
Single Wide needs to be on site and double wide needs pads poured for field engineer to spot where meter base is to be installed. Single Wide Trailer will have a trailer pole spot.  
Modular and Double Wide Trailers can mount meter base on the home.

If Service drop is 90 feet or longer a guy kit will be required for trailer poles. Pay for kit at City Hall at 136 South Sycamore Street, and pick up kit at the Electrical Department Warehouse, 400 Hatcher Lane.

- 3) Septic Permit required except for established mobile home parks.  
Purchase you septic permit at the Carter County Health Department at 403 East "G" Street, Elizabethton. (423-543-2521).

**Carter County Planning Commission Office must see yellow copy of Septic permit before a wiring permit can be issued.**

- 4) Acquire Electrical Wiring Permit.  
City of Elizabethton: **Must have 911 Address**  
Purchase Electrical Wiring Permit at City Hall at 136 South Sycamore Street, at the City Electrical Inspectors Office. (423-547-6234)  
  
Carter County: **Must have 911 Address & Septic Permit**  
Purchase Electrical Wiring Permit at the Carter County Planning Commission Office (423-542-1834) between 8:00 A.M. & 11:00 A.M. Office is located behind Carter County Court House in White Building.
- 5) Pay Deposit:  
Establish an account by paying deposit and service connection fee with Customer Service at City Hall at 136 South Sycamore Street, Elizabethton. (423-547-6200).  
Credit check will be performed to determine the amount of Deposit  
Two ID's – Social Security Card and one picture ID  
Customer must show proof of ownership of property or lease agreement from Landlord.

When pole is set in place and wiring has been completed Customer shall then:

- 6) Contact Electric Inspector for an inspection, **have copy of permit ready they need information off permit.**  
**City Residents** – City Electrical Inspector is located at City Hall at 423-547-6234.  
**County Residents** – State Inspector is at the Electrical Department on Monday and Wednesday between 8:00 AM & 9:00 AM at 423-547-8646 or 423-547-8601.  
**DO NOT LEAVE MESSAGE; PLEASE KEEP TRYING TO REACH INSPECTOR.**

**Have home unlocked, inspector needs to go inside home.**

After the Electrical inspector has completed his inspection and if inspection passed, the inspector will turn in the inspection to Customer Service at City Hall. Customer Service will put together paper work and send to Service Department at the Electrical Department to run service and set meter